

# **MINUTES OF 1081ST MEETING OF HOGHTON PARISH COUNCIL HELD ON 21ST OCTOBER 2013 AT THE VILLAGE HALL.**

**PRESENT:** - COUNCILLOR T. GREENWOOD (VICE CHAIRMAN) IN THE CHAIR, COUNCILLORS J. BALDWIN, N.PETER, T SHARRATT, AND M.WATSON AND MR. T. HARKNESS (CLERK).

**ALSO IN ATTENDANCE:** POLICE COMMUNITY SUPPORT OFFICERS M. APPLETON AND C. SHORT.

## **1. APOLOGIES FOR ABSENCE:**

Apologies for absence were submitted from the Chairman (Councillor D. Dickinson) and Councillor Ms M. Urry.

The Parish Council wished both Councillor Dickinson and Councillor Ms Urry a speedy return to health.

## **2. POLICE COMMUNITY SUPPORT OFFICER CHARLOTTE SHORT:**

The Chairman of the Meeting (Councillor T. Greenwood) on behalf of the Parish Council welcomed PCSO Short who was attending her first meeting.

## **3. DEDICATION OF BENCH:**

The Chairman of the Meeting (Councillor T. Greenwood) circulated letters of thanks to the Parish Council from Mrs Proctor for the dedication of the bench at the Pinfold to the memory of former Councillor Proctor.

## **4. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

## **5. MINUTES:**

The Minutes of the proceedings of the meeting of the Parish Council held on 16th September 2013 having been previously circulated were approved as a correct record and signed by the Chairman of the Meeting (Councillor T. Greenwood).

## **6. ADJOURNMENT:**

**THERE THEN FOLLOWED AN ADJOURNMENT TO ALLOW THE PUBLIC TO RAISE ISSUES AND QUESTION THE PARISH COUNCIL REGARDING MATTERS DEALT WITH. AS THERE WERE NO MEMBERS OF THE PUBLIC PRESENT. THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

## **7. POLICE REPORT:**

## HOGHTON PARISH COUNCIL – 21ST OCTOBER 2013

### **(A) NEWSLETTER:**

The Police circulated the latest police newsletter which indicated there had been no reported incidents of crime in Hoghton during September 2013.

Councillor Watson referred to burglaries which had taken place recently in Coupe Green.

### **(B). CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk circulated copies of the latest consumer alerts from the County Council's Trading Standards Officer.

### **8. LALC REPORT:**

The Clerk reported details of the current newsletter.

The Clerk reported that County Councillor Devaney had submitted the upgrade of the Footpath No 5 Brindle Lodge for the 2014/15 Road Maintenance Programme.

### **9. HIGHWAYS AND FOOTPATHS:**

#### **(A). FOOTPATH NO 5 - BRINDLE LODGE:**

The Clerk reported the current situation regarding the footpath scheme. Following a recent inspection by the County Council Footpaths Officer it was considered that the footpath was in good condition and did not require upgrading. In the current economic circumstances it was not possible to justify the expenditure and therefore the scheme would not now proceed.

The Parish Council was concerned about this as it had been previously agreed to upgrade the footpath.

Following discussions Councillor Sharratt felt that the way forward was to discuss this situation with County Councillor Devaney.

The Chairman of the Meeting (Councillor T. Greenwood) referred to the situation at Cripplegate Lane where an order had been made for the supply stone chippings to improve the road surface. This offer had subsequently been withdrawn.

Again it was felt that an approach should be made to County Councillor Devaney.

It was agreed that the Chairman (Councillor D. Dickinson) should be asked to speak to County Councillor Devaney about these matters.

Councillor Watson agreed to carry out repairs to the hand rail to the foot bridge.

#### **(B). BUS SHELTERS AT BOARS HEAD BLACKBURN OLD ROAD A675:**

It was reported that the Chairman (Councillor D. Dickinson) had asked Chorley Council to reinstate the seats in the two bus shelters and the Neighbourhood Officer was arranging for this to be done.

#### **(C). STATION ROAD:**

It was reported that there was still grass growing out of the kerb edgings.

The Clerk would ask Chorley again to make arrangements for the kerbs to be treated.

The upturned grid in Station Road had been repaired.

#### **(D). FOOTPATH – PARISH CHURCH:**

## HOGHTON PARISH COUNCIL – 21ST OCTOBER 2013

The footpath needed weeding. Councillor Peter informed the Parish Council that he had recently sprayed the weeds.

### **(E). GRASS VERGES - CHAPEL LANE:**

The Clerk had asked Chorley Council to cut the grass verges but they had not been done.

Councillor Baldwin reported that some grass cutting had taken place recently in other areas of the Parish.

The Clerk would contact the Neighbourhood Officer about the situation in Chapel Lane.

### **(F). STREET SWEEPING:**

Chorley Council had been asked to sweep The Straits and parts of Blackburn Old Road again.

### **(G). OVERGROWN FOOTWAY - GIB LANE :**

At the last meeting the Vice Chairman (Councillor T. Greenwood) reported that the vegetation at Gib Lane was very overgrown and required attention.

The Clerk had asked the Neighbourhood Officer about this but the work was still to be done.

The Clerk would contact the Neighbourhood Officer about this.

### **(H). GIB LANE - ARTHUR`S WIFE`S BROW:**

The Clerk reminded the Parish Council that following the inspection by United Utilities they had been unable to identify any leaks. County Councillor Devaney undertook to speak to them about this.

The Chairman (Councillor D. Dickinson) would contact County Councillor Devaney to see if there had been any progress.

### **(I). TEMPORARY CLOSURE STATION ROAD LEVEL CROSSING:**

The Clerk circulated a copy of the temporary closure order for the level crossing at Station Road on Sunday 15th December 2013 from 02.00a.m. to 08.00a.m for maintenance work by Network Rail.

### **(J). STREET LIGHT - BELL VILLAS GIB LANE:**

It was reported that street light no 2 Bell Villas had still not been repaired and this had been reported again to the County Council`s Street Lighting Division.

### **(K). BLACKBURN OLD ROAD:**

Councillor Sharratt reminded the Parish Council that the carriageway was in need of repair.

## **10. CHORLEY COUNCIL REPORT:**

It was reported that the next meeting of Chorley Council would be held in November 2013.

## **11. PLANNING REPORT:**

## HOGHTON PARISH COUNCIL – 21ST OCTOBER 2013

### (A). DECISIONS.

The Clerk reported that no decisions on planning applications had been made since the last meeting of the Parish Council.

### (B). APPLICATIONS:

The Clerk reported that no planning applications had been made to Chorley Council since the last meeting of the Parish Council.

### 12. ACCOUNT FOR PAYMENT:

The Clerk submitted the following account for payment

1.Hoghton Village Hall	Hire of Room July and September 2013	£20.00
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The account was agreed for payment and a cheque signed.

### 13. HALF YEARLY FINANCIAL STATEMENT:

The Clerk submitted a half-yearly financial statement (circulated) to 30th September 2013 indicating deposits of £8042.64 and expenditure of £2172.00 leaving a balance of £5870.64. A forward projection of expenditure to the year-end would amount to £6182.00 and give an estimated balance of £1860.64.

The financial statement was accepted and referred to the Independent Financial Auditor. The Accounts Book signed was by the Chairman Vice Chairman and Clerk.

### 14. BUDGET PROCESS:

The Clerk submitted a report on the process for the making of the annual budget.

### 15. WREATH LAYING CEREMONY SUNDAY 10TH NOVEMBER 2013:

The Parish Council had received an invitation from the Churchwardens of Holy Trinity Church for the Parish Council to attend the Remembrance Day Service. The arrangements for the wreath laying ceremony were as in previous years. The party would assemble on the car park of Holy Trinity Church leaving at 9.50 a.m. to walk in procession down to the cenotaph for a short service. After the Act of Remembrance the party would return to the church for the service at 10 30 a.m. The Chairman of the Parish Council would read a lesson during the service. The Clerk would arrange for the wreath. The Clerk had contacted Community Payback to ask them to tidy up the War Memorial before the Remembrance Day Service and asked Chorley Council to arrange for the road to be swept. The Police had also been asked to control the event.

Members would be reminded of the arrangements nearer the time.

The Parish Council discussed revised arrangements for the attaching of wreaths to the War Memorial.

The Clerk would ascertain the situation regarding the location of the board for the wreaths which had been taken to the Tower and would inform Councillor Peter of the position.

Fresh arrangements would then be made for the fixing of the board.

## HOGHTON PARISH COUNCIL – 21ST OCTOBER 2013

**16. BOROUGH /PARISH LIAISON MEETING/EQUALITY FORUM:**

These matters were deferred.

**17. WAR MEMORIAL:**

Councillor Peter reminded the Parish Council that there were problems with the construction of the War Memorial and suggested that this should be publicised.

Members were reminded that Councillor Ms Urry had offered to establish a charitable trust with the aim of restoring the War Memorial.

The Clerk would find out the current position and following this notices would be published indicating the problems.

**18. VILLAGE HALL - REDEVELOPMENT:**

The Chairman of the meeting (Councillor T. Greenwood) reported on the meeting of all user groups to discuss the redevelopment of the Hall on Monday 23rd September 2013. A further meeting would be held on 28th October 2013.

**19. AIR AMBULANCE:**

The Clerk circulated a copy of the Autumn/Winter Air Ambulance Magazine.

**20. DATE OF NEXT MEETING:**

Monday 18th November 2013 at 7.45.pm at the Village Hall.

There being no further business the Chairman declared the meeting closed at 8.55. p.m.

**SIGNED  
CHAIRMAN**

**18TH NOVEMBER 2013**