

**MINUTES OF 1164TH MEETING
OF HOGHTON PARISH COUNCIL
HELD ON 8TH NOVEMBER 2021
AT THE SCOUT HUT
ST. JOSEPH`S CHURCH HALL
PRIVATE ROAD.**

PRESENT: - COUNCILLOR N. PETER (VICE CHAIRMAN) IN THE CHAIR
COUNCILLORS Ms A BALL, T. GREENWOOD, Ms Y. HARGREAVES, B.
MATTOCK AND Ms M. URRY AND MR. T. HARKNESS (CLERK).

ALSO IN ATTENDANCE: COUNTY COUNCILLOR/DISTRICT COUNCILLOR
A. CULLENS.

929. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

930. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 27th September 2021 having been previously circulated were approved as a correct record and signed by the Vice Chairman (Councillor N. Peter).

931. PUBLIC PARTICIPATION SESSION:

As there were no Members of the Public present the Parish Council continued with the items on the Agenda,

932. CHRISTMAS TREE:

The Parish were reminded that at the last meeting reference was made to an allocation of a sum by Chorley Council for the funding of small projects in parishes.

A local resident suggested that these funds should be used to provide a Christmas Tree on the Village Green (Pinfold).

The Parish Council was informed that the total amount of the funding was to be shared by all the parishes in the East of Chorley and was no longer available as the money had now been allocated. There would be another round next year

The Parish Council would look into the suggestion as a possibility and would discuss alternative funding for the provision of a Christmas Tree with Chorley Council as a matter of urgency.

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933. POLICE REPORT:

(A). LIAISON:

The police officer responsible for Hoghton submitted his apologies.

There had been a range of consultations issued by the Police and Crime Commissioner since the last meeting regarding various topics. Details had been circulated.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk submitted the latest consumer alerts from the County Council's Trading Standards Officer.

934. LALC REPORT:

Updates from LALC on current issues had been circulated since the last meeting together with various consultation documents together with the e-newsletter and the Association's Annual Accounts.

Members were reminded that the 77th LALC AGM would be held on 20th November 2021 via Zoom.

935. HIGHWAYS AND FOOTPATHS:

(A). QUAKER BROOK LANE/THE STRAITS - TRAFFIC:

The County Council had responded to the concerns raised regarding road safety in this locality and considered that there was limited action it could take

As a result of this County Councillor Cullens was to meet the Cabinet Member for Highways at the County Council with the view to a site visit regarding the proposed traffic management scheme.

The Parish Council would attend this visit.

In the meantime a public meeting would be held with local residents and they would be asked to submit representations to the County Council.

(B). PRIVATE ROAD - FLOODING ST. JOSEPH'S CHURCH HALL:

Some work had been carried out to try to solve the flooding issues.

County Councillor Cullens was thanked for arranging this.

(C). FOOTPATH :

The Parish Council were informed of further developments on the footpath leading from Hey Barn to the housing development in South Ribble.

The comments had been passed to the County Council and County Councillor Cullens agreed to take this up with the Countryside Officer at the County Council.

(D). STATION ROAD:

The County Council had asked Openreach to cut back the hedge and would monitor this to ensure the work was done.

They had also asked Chorley to reduce the hedge at the Blackburn Old Road junction with Station Road and it appeared some work had been done.

(E). GIB LANE/CHAPEL LANE:

The County Council had asked their contractors to undertake the work to the footways but no work had yet taken place.

County Councillor Cullens agreed to ask the County Council about the lack of progress.

(F). ROAD SIGN HOGHTON LANE:

The County Council had accepted responsibility for the deer warning signs and the Traffic Management Team would look into this.

(G). CYCLE LANE:

The County Council did not wish to introduce a cycle lane on the A675 through the Parish.

(H). DOVER LANE - TEMPORARY CLOSURE:

Dover Lane would be closed temporarily from 01/11/21 to 05/11/21 to enable Network Plus on behalf of Electricity North West to install a new customer connection. The alternative route was Hoghton Lane - Sandy Lane - Windmill Lane.

This had now been extended to 11th November 2021.

(I). HIGHWAYS WINTER BRIEFINGS:

The winter briefings had now re-started and the policy document and the latest briefing had been circulated.

936. CHORLEY/COUNTY COUNCIL REPORT:

There was to be a customer survey on Flooding Strategy which would be jointly undertaken by the County Council and Chorley Council.

Details would be found on the County Council website.

All councillors at Chorley were to receive an allocation of funds for local community projects from 1st April 2022.

There would be a presentation to County Councillors on a programme on all road works to be carried out in the next twelve months.

Details of roads identified for work in Chorley would be would circulated to all Members.

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937. PLANNING REPORT:

(A) DECISIONS:

The following decisions had been made since our last meeting.

- 1, Erection of a detached outbuilding to accommodate a garden summerhouse Brookhouse Barn Hoghton Lane (App no 21/01096/FULHH) - Withdrawn.
- 2, Application to discharge Conditions 5 (Archaeology) 6 (Bat Protection) and 7 (Landscape Management Plan) of planning permission 18/00832/FUL Conversion of former shuttle shop to dwelling) The Shuttle Shop Viaduct Road (App no 21/01205/DIS) - Conditions Discharged.
3. Erection of five dwellings and garages Straits Farm The Straits. (App no 21/00965/FUL) - Granted.
4. Erection of dwelling house Straits Farm The Straits (App no 21/01053/FUL) - Granted.
5. Erection of dwelling house Straits Farm The Straits (App no 21/01054/FUL) - Granted.
6. Conversion of Barn and shippon to dwelling Straits Farm The Straits (App no 21.01051/FUL). - Granted.
7. Erection of a detached outbuilding to accommodate a garden summer house (retrospective) 10 Long Barn Row (App no 21/01037/FULHH). - Granted.

(B). APPLICATIONS:

The following applications has been received since the last meeting of the Parish Council.

1. Enlargement of former extension to southern elevation (Retrospective) Listed Building Consent Dover Farm Blackburn Old Road (App no 21/01158/LBC)
2. Enlargement of former extension to southern elevation (Retrospective) Dover Farm Blackburn Old Road (App no 21/01157/FULHH).
- 3, Erection of detached orangery including swimming pool Brindle Lodge Hoghton Lane (App no 21/01238/FULHH).

Councillor Ms A.Ball declared an interest in this application and took no part in the discussion or voting

4. Erection of single storey side extension and entrance porch to the existing village hall and single storey front extension to pavilion Village Hall Blackburn Old Road. (App no 21/00703/FUL.

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5. Application for works to protected a protected tree - Chorley BC TPO (10) 1991 Sheringham Quaker Brook Lane (App no 2101300/TPO).

Details had been circulated to all Members regarding these applications and no observations were made. Chorley Council would be informed.

(C). TREE PRESERVATION ORDER- STRAITS FARM THE STRAITS:

Chorley Council had confirmed the making of a tree preservation order in respect of two oak trees at Straits Farm. (Chorley Borough Council Tree Preservation Order No 8 (Hoghton) 2021.

938. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following accounts for payment

1. A. Harkness	Salary and expenses quarter ended 30 September 2021.	£869 .05
2.HMRC	Tax	£194.04
3.A. Harkness	Renewal of cyber security package software	£26.66.
4. Whitehead and Aldrich	Payroll Administration	£54.00.
5 D.Metcalf	Website Renewal	£71.86.
6.CPRE	Annual Subscription	£36.00

The accounts were approved and cheques signed.

939. BUDGET PROCESS:

A note on the process for the making of the annual budget was circulated.

940. HALF YEARLY FINANCIAL STATEMENT AND ESTIMATES 2022/23:

A half yearly financial statement and report was circulated dealing with the Parish Council's Estimates for 2022/23 the report gave details of actual spending in 2019/20 together with an update of spending in the current financial year and set out the proposed estimated spending for 2022/23.

The Clerk indicated the amount of expenditure required if the Parish Council was to meet these targets and the anticipated balance at the end of the year. The financial statement was accepted

The Parish Council was reminded that last year they had agreed that the Clerk should receive an annual increase in his salary.

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The Parish Council then decided what the precept should be for next year.

The Estimates as set out below were approved and the Parish Council's 2022/23 precept on Chorley Council would be £6,000.00.

HALF YEAR FINANCIAL STATEMENT 2021 AND ESTIMATES 2022/2023

LAST YEAR 2019/20	DESCRIPTION	CURRENT YEAR 2020/21		ESTIMATES 2022/23
ACTUAL £		ORIGINAL £	ACTUAL £	£
RECEIPTS				
3552.00	B/FWD	4677.00	4677.00.	3785.00.
5833.00	PRECEPT	5833.00	5833.00	5833.00
167.00	GRANTS/OTHER	167.00	167.00	167.00
147.00	VAT	108.00	108.00	150.00
1794	CIL PAYMENTS	NIL	NIL	NIL
11493.00	TOTAL RECEIPTS	10785.00.	10785.00.	9935.00.
PAYMENTS				
3709.00	PAYROLL	3750.00	3079.00	4150.00
796.00	PINFOLD	850.00	874.00	900.00
225.00	GRANTS – SECTION 137 PAYMENTS	225.00	25.00	300.00
711.00	INSURANCE	800.00	853.00	900.00
174.00	SUBSCRIPTIONS	200.00	195.00	250.00

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200.00	HIRE OF ROOMS/ZOOM RENTAL	220.00	74.00	220.00
128.00	STATIONERY AND EQUIPMENT	300.00	200.00	300.00
40.00	WREATH	50.00	50.00	50.00
500.00	NOTICE BOARDS	600.00	600.00	200.00
NIL	ELECTION FEES	400.00	294.00	300.00
170.00	MAINTENANCE	800.00	NIL.	800.00
122.00	PAYROLL SERVICES	202.00	162.00	250.00.
100.00.	WEBSITE	144.00	144.00	150.00
945.00	WAR MEMORIAL	500.00	580.00	250.00
NIL	PINFOLD GATE/STORY BOARD	100.00	85.00	NIL
7820.00	TOTAL	9141.00	7215.00	9020.00

941. WAR MEMORIAL:

The Vice Chairman (Councillor N. Peter) would arrange for the flag to be flown at the War Memorial on Armistice Day (11th November) and on Remembrance Sunday (14th November).

942. CRIPPLEGATE LANE:

Councillor Cullens had asked for enforcement action to be taken relating to the feeding of the ducks and the escalation of the rat problem.

943. WREATH LAYING CEREMONY SUNDAY 14TH NOVEMBER 2021:

The Clerk reported the arrangements for the Remembrance Day Procession and Service. The wreath laying ceremony was as in previous years. The party would assemble on the car park of Holy Trinity Church leaving at 9.50 a.m. to walk in procession down to the cenotaph for a short service. After the Act of Remembrance the party would return to the church for the service at 10 30 a.m.

The Chairman of the Parish Council (Councillor T. Greenwood) would read a lesson during the service.

Councillors Ms A. Ball, B. Mattock and Ms M. Urry were unable to attend and gave their apologies.

944. COMMUNICATIONS UPDATE:

Consultations had been circulated to the Parish Council on various topics.

945. BUS IMPROVEMENT SURVEY:

The County Council had issued a consultation document requesting the views of the Parish Council on bus service improvement in the Parish.

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The Parish Council did not wish to comment.

There would be a joint meeting with the County Council and the bus service operators in December 2021.

946.TREE PLANTING IN HOGHTON:

The Parish Council had been asked if it intended to plant any trees in Hoghton under Chorley Council`s Emergency Tree Plan.

Further developments were awaited.

947.CHORLEY/PARISH LIAISON MEETING:

There was a meeting on Wednesday 20th October 2021.

948.QUEEN`S PLATINUM JUBILEE:

The Parish Council had been approached to see if we would provide a beacon to mark the Jubilee. The de Hoghton Estate would be asked if there was a possibility of siting a beacon at Hoghton Tower.

Consideration would be given at the next meeting to other events and functions to mark the Jubilee.

949.COMMUNITY ASSETS SCHEME:

A local resident had asked the Parish Council to consider such a scheme where it would join with residents to buy the Post Office housing site and turn it into an amenity area with seating etc.

The Parish Council agreed to explore the possibility of such a scheme,

In the meantime the De Hoghton Estate would be asked to dedicate the triangle of land adjacent to the housing site to the Parish.

950. PARISH COUNCIL VACANCY:

A local resident had indicated his interest in the vacancy.

He would be invited to meet the Parish Council for discussions on his interest prior to the next meeting on 13th December 2021.

951. PARISH COUNCIL WEBSITE:

Discussions would be held with the present operator of the Parish Council website with the view to enhancing it.

952. DATE OF NEXT MEETING:

Monday 13th December 2021 at 7.30 p.m. in the Scout Hut St. Joseph`s Church Hall Private Road.

There being no further business the Chairman of the meeting (Councillor N. Peter) declared the meeting closed at 9.45 p.m.

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**SIGNED
CHAIRMAN**

13TH DECEMBER 2021