

**MINUTES OF 1126TH MEETING  
OF HOGHTON PARISH COUNCIL  
HELD ON 20TH NOVEMBER 2017  
AT HOLY TRINITY CHURCH HALL.**

**PRESENT: - COUNCILLOR T. GREENWOOD (CHAIRMAN)  
COUNCILLOR N. PETER (VICE CHAIRMAN) COUNCILLORS J.BALDWIN,B.  
MATTOCK AND Ms M. URRY AND MR. T. HARKNESS (CLERK).**

**ALSO IN ATTENDANCE: SPECIAL SERGEANT BULLOCK AND COLLEAGUE AND ONE  
MEMBER OF THE PUBLIC.**

**294. APOLOGIES FOR ABSENCE:**

Apologies for absence were submitted from Councillors Ms Y.Hargreaves.and Mrs S. Long.

**295. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

**296. MINUTES:**

The Minutes of the proceedings of the meeting of the Parish Council held on 16th October 2017 having been previously circulated were approved as a correct record and signed by the Chairman (Councillor T.Greenwood).

**297. ADJOURNMENT:**

**THERE THEN FOLLOWED AN ADJOURNMENT TO ALLOW THE PUBLIC TO RAISE ISSUES AND QUESTION THE PARISH COUNCIL REGARDING MATTERS DEALT WITH. AS THE MEMBER OF THE PUBLIC DID NOT WISH TO RAISE ANY ISUES THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

**298. POLICE REPORT:**

**(A). LIAISON:**

Special Sergeant Bullock reported policing activities in Hoghton since the last meeting.He indicated that he would be publishing a newsletter in the coming months.

**(B). CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk reported that he had not received a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

**299. LALC REPORT:**

The Clerk submitted the current newsletter and reported that the LALC AGM was held on 18th November 2017.

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### **300. HIGHWAYS AND FOOTPATHS:**

#### **(A) HOGHTON LANE TRAFFIC SPEEDS:**

The Clerk reported that the County Council had published statutory notices of their intention to reduce the speed limit on Hoghton Lane following the public consultation. The consultation period was from 17th October to 17th November 2017 and the Clerk had submitted a letter in support of the proposals. The speed limit reduction was from Bells Lane to Chapel Lane.

Councillor Mattock asked about the consultation exercise and next steps in the introduction of the order.

The Clerk indicated the procedure to be followed it was not expected that the reduction in the speed limit would be introduced before 2018.

#### **(B) FLOODING - CHAPEL LANE:**

The Clerk reported that the County Council had informed him that remedial repairs to the drain had been completed.

The Member of the Public thanked the Parish Council for its efforts in securing the improvements made.

#### **(C). FLOODING - PARKGATE COTTAGES:**

The County Council had undertaken repairs to the drain in this location.

#### **(D). VILLAGE HALL SIGN:**

The Chairman (Councillor T. Greenwood) reported that the Village Hall sign had still not been reinstated. County Councillor Snowden had carried out a site inspection.

#### **(E). FOOTPATH - GIB LANE:**

Chorley Council had confirmed that the vegetation on footway had been cut back the debris removed and the road swept.

#### **(F). PINFOLD:**

The Vice Chairman (Councillor N. Peter) had reported that a private plastic compost bin had been located on the Pinfold. The Clerk had posted notices requesting it be removed but no action had been taken.

The Vice Chairman (Councillor Peter) queried the legality of siting the bin on common land.

He also suggested that the grass cuttings left by the Parish Council's maintenance contractor should be removed when the site is mowed in the future.

The Clerk would check the legality of the matter regarding the compost bin, and notify the police. He would also contact the maintenance contractor about the removal of grass cuttings.

#### **(G) LITTER BIN:**

The Clerk informed the Parish Council that Chorley Council had carried out an inspection of the area near the Boatyard Inn and did not consider it required a litter

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bin. They would carry out regular litter picks instead. The police requested that any incidences of dog fouling be reported to them.

### **(H). PRIVATE ROAD:**

The Clerk reported the response of the County Council regarding issues in Private Road. Officers had carried out investigations and improvement work would be carried out.

In respect to the blocked gully near to the entrance of St. Joseph`s Church this would be added to the gully cleansing programme and would be cleansed as soon as resources allowed. A site meeting was held on 11th November 2017 with the Chairman (Councillor T. Greenwood) and County Councillors when it was agreed that further investigations would be carried out to ascertain the cause of the flooding. A meeting was proposed for early in December.

With regard to the proposed closure of Private Road to allow Network Rail to carry out engineering work to replace the railway bridge. The County Council had indicated that as this was taking place on private land there was no need to inform the Parish Council.

The Chairman (Councillor T. Greenwood) reported on the arrangements for the replacement of the railway bridge.

### **(I). ROAD SURFACE RILEY GREEN:**

Councillor Ms Urry reported that whilst work was being carried out to the footways at Riley Green nothing had been done other than patching of potholes to the road surface at Riley Green.

It was understood that this was on a list of Highway Repairs but it was not known when it would be done.

The Clerk would draw this to the attention of County Councillor Snowden.

### **(J). SEVERE WEATHER IN WINTER:**

The Clerk circulated a copy of the County Councils Winter briefing note.

### **(K). BLOCKED DRAINS**

#### **(1) BLACKBURN OLD ROAD:**

The Chairman (Councillor T. Greenwood) reported that he had noticed that the grids on Blackburn Old Road from the Parish Church car park to Dover Lane were blocked and needed attention. The Clerk had reported this to the County Council who had requested that the specific locations should be identified.

#### **(2). QUAKER BROOK LANE:**

The Vice Chairman (Councillor N. Peter) reported blocked drains at the entrance to Ricroft Nurseries and Councillor Baldwin reported a similar problem opposite the Sheiling.

The Vice Chairman (Councillor N. Peter) mentioned the fact that a gully cleaner had not been in Quaker Brook Lane for some time.

The Clerk would report the problems to the County Council.

### **(L). FOOTWAYS - HOGHTON LANE:**

Councillor Baldwin reported that the County Council was currently carrying out work to the footways on Hoghton Lane.

## **301. CHORLEY COUNCIL REPORT:**

No report was presented on matters affecting the Parish Council.

## **302. PLANNING REPORT:**

### **(A). DECISIONS.**

The Clerk reported that the following decisions had been made since the last meeting of the Parish Council.

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1. Conversion of agricultural building to 2 dwellings with associated garaging including demolition of timber pole barn and other structures Brookhouse Farm Hoghton Lane (App no 17/00808/FUL) Applicant Mr.Pooley. - Granted.

2. Erection of a two storey rear extension Brookhouse Farm Hoghton Lane.(App no 17/00922/FULHH) Applicant Mr and Mrs Walmsley. - Granted.

3. 20% crown reduction to oak tree in front garden due to shading to garden and property The Sheiling Quaker Brook Lane (App no 17/00865TPO) Applicant Mr Baldwin. - Consent to tree works.

### **(B). APPLICATIONS:**

The Clerk reported that the following applications had been received since the last meeting of the Parish Council.

1.Raising of roof height to allow conversion of roof space to living accommodation to include front and rear dormers(rear dormer to include Juliet balcony) part split level, part single storey side extension,external alterations to include new rear balcony with glass balustrade, glass balustrades to existing rear balcony, new windows including new bi-fold doors to rear new double garage and widening of existing drop kerb. Aran Brook Bolton Road. (App no 17/01012/FUL) Applicant Mr. Sykes.

2. First floor side an rear extensions Newfield 16 Riley Green (App no 17/01036/FULHH) Applicant Dr. Omed.

Details of the applications had been circulated to all Members and no observations were made.

The Clerk would inform Chorley Council.

### **(C). CPRE - CAMPAIGN:**

The Clerk informed the Parish Council of the campaign to stop the Government releasing Green Belt land for housing .

Councillor Ms Hargreaves supported the campaign.

The Parish Council decided to await further developments.

### **303. ACCOUNT FOR PAYMENT:**

The Clerk submitted the following accounts for payment.

1.	Holmes Florist	Wreath - Remembrance Day	£35.00
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The payment was authorised and a cheque signed

### **304. BUDGET PROCESS:**

The Clerk submitted a report on the process for the making of the annual budget.

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### 305. HALF YEARLY FINANCIAL STATEMENT AND PARISH COUNCIL ESTIMATES 2018/19:

The Clerk submitted a half yearly financial statement and report (circulated) dealing with the Parish Council's Estimates for 2018/19 the report gave details of actual spending in 2016/17 together with an update of spending in the current financial year and set out the proposed estimated spending for 2018/19.

The report revised the allocations for the Pinfold, the cost of a story board, the refurbishment of the War Memorial, grant allocations, maintenance costs and the cost of local elections. He also recommended that the grant element for the community charge should be absorbed by the Parish Council.

The Clerk indicated the amount of expenditure required if the Parish Council was to meet these targets and the anticipated balance at the end of the year.

The Chairman (Councillor T. Greenwood) reminded the Parish Council that the Clerk had not been granted a salary increase for the past five years and recommended that it should be increased by £210.00 from 1st April 2018.

The Parish Council agreed this and that the Clerk should receive an annual increase in his salary.

**(The Clerk was not present during consideration of this proposal.)**

The Parish Council then decided what the precept should be for next year.

The Estimates for 2018/19 as set out below were approved and the Parish Council's precept on Chorley Borough Council for 2018/19 would amount to £6,000.00.

### ESTIMATES 2018/19

LAST YEAR 2016/17.	DESCRIPTION	CURRENT YEAR 2017/18		ESTIMATES 2018/19
ACTUAL £		CURRENT £	PROJECTED to 31 MARCH 2018 £	£
<b>RECEIPTS</b>				
2347.47	B/FWD	3729.00	3729.00	641.00
5833.00	PRECEPT	5833.00	5833.00	5833.00
167.00	GRANT	167.00	167.00	167.00
130.27	VAT	130.00	130.00	150.00

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2500.00	INSURANCE CLAIM	2500.00	2500.00	NIL
3.00	INTEREST	3.00.	3.00.	NIL
<b>10850.47</b>	<b>TOTAL RECEIPTS</b>	<b>12362.00.</b>	<b>12362.00.</b>	<b>6791.00</b>
<b>PAYMENTS</b>				
2624.08	PAYROLL	1962.00	2750.00	3200.00
630.00	PINFOLD	NIL	700.00	700.00
200.00	GRANTS AND DONATIONS INCLUDING SECTION 137 PAYMENTS	125.00	300.00	400.00
584.08	INSURANCE AND EXCESS	636.00	3109.00	700.00
30.00.	REPAIRS AND MAINTENANCE	336.00	300.00	400.00
317.28.	FEEES	176.00.	189.00.	200.00
120.00	HIRE OF ROOMS	160.00	200.00	200.00
113.08	STATIONERY AND EQUIPMENT	194.00	400.00	500.00
35.00	WREATH	35.00	35.00	40.00
400.00	ELECTIONS	NIL	800.00	800.00
NIL	NOTICE BOARDS	NIL	NIL	250.00
72.00.	PAYROLL ADMIN.	66.00	150.00	150.00
2000.00	WAR MEMORIAL	NIL	NIL	2000.00
NIL	WEBSITE	108.00	108.00	150.00
7375.62.	TOTAL	3798.00.	9041.00	9690.00

### 306. WREATH LAYING CEREMONY SUNDAY 12TH NOVEMBER 2017:

The Parish Council reviewed the arrangements for Remembrance Day. The general arrangements, police presence and provision of the wreath all merited favourable comment.

The Clerk would send letters of thanks to the Police and Mr Savage.

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The Vice Chairman (Councillor N. Peter) had also agreed to fix the wreaths following the ceremony.

### **307. WAR MEMORIAL:**

The Vice Chairman (Councillor N. Peter) reported that he had been in discussion with representatives of Chorley Council and it had been agreed to expedite the situation regarding the ponding issue.

The Parish Council discussed its options regarding of the further restoration of the War Memorial and decided that the tarmac area should be resurfaced together with pointing to specific areas where required.

Steps should also be taken to restore the names on the Memorial.

The Vice Chairman (Councillor N. Peter) would contact Chorley Council to accelerate the funding of any further work at the War Memorial.

He also suggested that a site meeting be held with Chorley Council Officers following the changes to the restoration work to the War Memorial.

In the meantime the Clerk would consult the War Memorials Trust regarding the specialist work required to the names on the Memorial..

### **308. CRIPPLEGATE LANE - POND:**

The Chairman (Councillor T. Greenwood) reported that he had contacted Chorley Council regarding the lack of progress and was awaiting a response.

### **309. CHORLEY/PARISH LIAISON MEETING:**

The Clerk reported on the meeting held on 18th October 2017 at the Town Hall Chorley. The next meeting would be held on 17th January 2018.

Councillor Ms Urry reported on the situation regarding meetings of the Equality Forum.

### **310. ELECTORAL REVIEW:**

The Clerk reminded the Parish Council that the Boundary Commission intended to undertake an electoral review of the size of Chorley Council (number of elected members). This was to take place in June 2018. The Briefing Meeting scheduled for 21st November 2017 had been postponed and would now be held on 6th December 2017..

### **311. DAFFODIL BULBS:**

The Clerk reported that he had received daffodil bulbs from Chorley Council and these had been distributed to organisations in the Parish for planting.

### **312. BUS ROUTES SUBSIDY:**

The Clerk submitted a letter from the Leader to Chorley Council requesting the Parish Council to include as sum in their precept to subsidise the cost of the bus route 109A/24A Sunday service from Blackburn to Chorley.

However, the route did not stop in Hoghton.

The Clerk had notified Chorley Council and asked for an explanation as to why it was felt that the Parish Council should pay a subsidy for the route.

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### 313. CPRE - APPEAL:

The Clerk reported that the CPRE had launched a special 2017 Branch Appeal and had asked for small donations to help them to continue their vital work to protect the countryside. They asked for support.

The Parish Council decided to adhere to its existing policy regarding grants to organisations not in the Parish.

### 314. PETITION - PARKINSON`S DISEASE:

The Clerk submitted details of a petition seeking help for people who had the condition. It was aimed at getting the government to recognise Parkinson's as equal to other conditions which had a similar impact.

Many people with Parkinson's disease could not get long-term support they need.

The Parish Council supported the petition

### 315. DATE OF NEXT MEETING:

Monday 15th January 2018 at 7.30. p.m. at Holy Trinity Parish Church Hall.

There being no further business the Chairman (Councillor T. Greenwood) declared the meeting closed at 8.55. p.m.

**SIGNED  
CHAIRMAN**

**15TH JANUARY 2018.**