

# MINUTES OF 1093RD MEETING OF HOGHTON PARISH COUNCIL HELD ON 17TH NOVEMBER 2014 AT THE VILLAGE HALL.

**PRESENT:** - COUNCILLOR T. GREENWOOD (VICE CHAIRMAN) IN THE CHAIR, COUNCILLORS J. BALDWIN, N.PETER, T.SHARRATT, AND M.WATSON AND MR. T. HARKNESS (CLERK).

**1. APOLOGIES FOR ABSENCE:**

Apologies for absence were submitted from The Chairman (Councillor D. Dickinson) and Councillor Ms M. Urry.

**2. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

**3. MINUTES:**

The Minutes of the proceedings of the meeting of the Parish Council held on 20th October 2014 having been previously circulated were approved as a correct record and signed by the Chairman.

**4. ADJOURNMENT:**

**THERE THEN FOLLOWED AN ADJOURNMENT TO ALLOW THE PUBLIC TO RAISE ISSUES AND QUESTION THE PARISH COUNCIL REGARDING MATTERS DEALT WITH. AS THERE WERE NO MEMBERS OF THE PUBLIC PRESENT. THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

**5. POLICE REPORT:**

**(A). NEWSLETTERS:**

The Police circulated a copy of the current newsletter which indicated that there had been one reported incident in Hoghton during October.

**(B). CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

**6. LALC REPORT:**

The Clerk reported details of the current newsletter.

Councillor Sharratt reported on the Annual General Meeting of the Association held on 8th November 2014.

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The Clerk reported that the Lancashire County Council and Parish Councils Conference would now be held on 21st March 2015 at Burnley Town Hall.

### 7. HIGHWAYS AND FOOTPATHS:

#### (A). FLOODING - CHAPEL LANE :

Councillor Peter reported the current situation regarding attempts to speak to the relevant officer at the County Council regarding the structure of the drain near Barracks Farm on Chapel Lane. He reported that local residents had expressed their concerns about flooding in the lane. A local business was also experiencing flooding problems.

Councillor Peter had advised them to write to the County Council about the issue.

The Chairman (Councillor D. Dickinson) be asked to speak to County Councillor Devaney regarding the lack of contact from the County Council on this matter.

#### (B). SAMLESBURY FINGER POST SIGN:

Chorley Council had not replaced the sign. The Chairman (Councillor D. Dickinson) be asked to speak to Chorley regarding the delay in replacing the sign.

#### (C). FOOTPATH 44:

At the last meeting Councillor Ms Urry reported that whilst broken stiles had been repaired they were not suitable for use by the elderly, disabled and children.

Councillor Sharratt had stated that when he was a County Councillor he had campaigned for the replacement of step stiles on public footpaths with kissing gate stiles and this had been accepted. The Clerk had asked the County Council if this was their current policy but no response had been received.

The Clerk would ask County Councillor Devaney regarding the policy.

#### (D). CRIPPLEGATE LANE- POND:

The Vice Chairman (Councillor T. Greenwood) reported on the progress at the pond.

At the last meeting Councillor Peter reported that he had been told that a large log was obstructing vehicular traffic. This was located just after Hazel Cottage.

The Vice Chairman (Councillor T. Greenwood) reported that this issue had been resolved.

#### (E). RESURFACING BLACKBURN OLD ROAD:

At the last meeting Councillor Ms Urry had reported that no work had been done to the section of the carriageway from the War Memorial to Lane Side Farm and the problem was getting worse. The edge of the resurfacing work was breaking up and was becoming more extensive. It now extended to the Parish Church and was also occurring on both sides of the road. It was a hazard for cyclists and motorcyclists.

The Clerk had contacted the County Council about this they had replied that following an inspection no further work was planned.

#### (F). QUAKER BROOK LANE:

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The Clerk reported that the County Council following surveys did not intend to make Quaker Brook Lane a 20 mph zone and had confirmed that a 3.5T weight restriction was still in force. The issue had been passed to the Police for enforcement consideration.

It was also reported that the weight restriction signs were faded and would be replaced in the near future.

It was felt that this would alleviate the violation of the HGV restriction on Quaker Brook Lane.

The County Council were not recommending erecting signs warning of the use of Satellite Navigation systems, which were not considered as effective as weight restriction signs.

(G). LANCASHIRE COUNTY COUNCIL WINTER SERVICE BRIEFING:  
The Clerk circulated the Winter Service Briefing note.

(H). FOOTPATH SIGN:  
Councillor Watson reported that the footpath sign at the side of the Parish Church was damaged and needed replacing.

The Clerk would notify the County Council.

(I). STREET SWEEPING:  
Councillor Baldwin reported that Station Road and Quaker Brook Lane needed sweeping.

The Clerk would ask Chorley Council to arrange for this to be done.

### **8. CHORLEY COUNCIL REPORT:**

As the the Chairman (Councillor D. Dickinson) was not present no report was given.

### **9. PLANNING REPORT:**

#### **(A). DECISIONS.**

The Clerk reported that he had been informed that the application for the erection of a single storey rear extension to Longsteps (formerly the Filling Station) on Station Road. (Application no 14/00665/FUL) Applicant Mr. Buckland had been granted.

#### **(B). APPLICATION:**

The Clerk reported that the following application had been received since the last meeting of the Parish Council.

Application to discharge condition 6 (Parking provision) attached to planning permission granted under 14/00865/FUL 43 Chapel Lane (App no 14/01162/DIS) Applicant Mr Caton.

Details were circulated to all Members of the Parish Council and no observations were made.

The Clerk would inform Chorley Council.

#### **(C). SIGN - SIRLOIN:**

The Enforcement Officer had visited the site and confirmed that planning permission was required for both the advertisement sign and the decking and retrospective applications had been requested. To date no applications had been submitted.

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The Clerk would ask Chorley to expedite the submission of the applications.

### 10. ACCOUNT FOR PAYMENT:

The Clerk submitted the following account for payment

1. H. Holmes Florists	Wreath - Remembrance Day 2014	£35.00
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### 11. PARISH COUNCIL ESTIMATES 2015/16:

The Clerk submitted a report (circulated) dealing with the Parish Council's Estimates for 2015/16 the report gave details of actual spending in 2013/14 together with an update of spending in the current financial year and set out the proposed estimated spending for 2015/16.

The report revised the allocations for the Pinfold, the cost of a story board, and the cost of investigations into the refurbishment of the War Memorial, increased grant allocations and maintenance costs, the cost of local elections, the Clerk's salary and the change to the dog bin rental. He also recommended that the grant element for the community charge should be absorbed by the Parish Council.

He indicated the amount of increased expenditure required if the Parish Council was to meet these targets and in view of the anticipated balance at the end of the year suggested that the Parish Council precept should be the same as last year.

The Estimates for 2015/16 as set out below were approved and the Parish Council's precept on Chorley Borough Council for 2015/16 would amount to £5,000.00.

#### DRAFT ESTIMATES 2015/16

LAST YEAR 2013/14	DESCRIPTION	CURRENT YEAR 2014/2015		ESTIMATES 2015/16
ACTUAL £		ORIGINAL £	CURRENT £	PROJECTED £
<b>RECEIPTS</b>				
2879.63	B/FWD	4174.00	4174.00	4174.00
5000.00	PRECEPT	5000.00	5000.00	5,000.00
162.98	VAT	91.00	91.00	91.00
5.48	INTEREST	2.00	0.4	2.00.
8048.45.	TOTAL RECEIPTS	9267.00.	9265.04	9267.00
<b>PAYMENTS</b>				

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1650.00	CLERK – SALARY	1850.00	1388.00	2000.00
200.00	EXPENSES	200.00	170.00	200.00
250.00	PINFOLD	500.00	NIL	300.00
225.00	GRANTS AND DONATIONS INCLUDING SECTION 137 PAYMENTS	400.00	275.00	400.00
549.00	INSURANCE AND EXCESS	568.00	568.00	600.00
300.00.	REPAIRS AND MAINTENANCE	700.00	NIL	500.00
219.00	FEES	250.00	191.00	250.00
NIL	AUDIT FEES	NIL	NIL	NIL
270.00	PHONE RENTAL	230.00	207.00	270.00
100.00	HIRE OF ROOMS	100.00	80.00	100.00
212.00	STATIONERY AND EQUIPMENT	250.00	220.00	300.00
35.00	WREATH	40.00	NIL	40.00
80.00	COMPUTER RENTAL	80.00	60.00	80.00
400.00	ELECTIONS	400.00	NIL	800.00
NIL	NOTICE BOARDS	250.00	NIL	250.00
86.00	DOG BIN RENTAL	87.00	NIL	NIL
100.00	PAYROLL ADMIN.	80.00	60.00	150.00
550.00	WAR MEMORIAL	2000.00	NIL	2500.00
NIL	WEBSITE	500.00	120.00	500.00
5276.00	TOTAL	8485.00	3339.00	9240.00

### 12. WAR MEMORIAL:

The Clerk reported that no progress had been made in appointing a architect for the survey of the Memorial and he was discussing the matter with Chorley Council.

Councillor Peter referred to the expertise of the architectural section at Stonyhurst College and suggested they be asked for their advice

The De Hoghton Estate had been asked for an early decision on the question of ownership.

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### 13. NATIONAL SAVINGS ACCOUNT :

The Clerk submitted a further form relating to authorised signatories to the account .

The Parish Council authorised the Chairman (Councillor D. Dickinson) the Vice Chairman (Councillor T. Greenwood) and the Clerk (Mr. T. Harkness) be the signatories to the Parish Council`s National Savings Account.

### 14. WREATH LAYING CEREMONY SUNDAY 9TH NOVEMBER 2014:

The Parish Council reviewed the arrangements for Remembrance Day. The general arrangements, police presence and provision of the wreath all merited favourable comment.

The Clerk had sent letters of thanks to the Police and Mr Savage.

Councillor Peter had also agreed to fix the wreaths following the ceremony.

### 15. BULB PLANTING:

The Clerk reported that Chorley Council had donated daffodil bulbs for planting in the Parish.

The two churches and the Women`s Institute had agreed to plant the bulbs.

### 16. REPAIR AND MAINTENANCE WORK:

The Chairman (Councillor D. Dickinson) had reported that Mr. Whiteside was undertaking the work to repair the damp problem in one of the bus shelters.

He also reported that the commemorative bench outside the Village Hall was beyond repair and had been replaced by Chorley Council. This would now be repainted and the plaque from the old bench would be put on the new one.

Also when Mr. Savage had taken the bench on Chapel Lane to repaint it he found that the concrete sides need replacing.

The Clerk following discussions with the Chairman had authorised him to get replacement sides and an account was submitted from Brinscall Builders for the supply on new sides at a cost of £108.00 .

The account was accepted and a cheque signed.

Mr. Savage was complimented on the standard of the refurbishment work to the benches.

### 17. GRANT APPLICATION - AUTUMN CLUB:

The Clerk submitted a request from Chairman of the Autumn Club for a donation to the Club funds.

A grant of £75.00 was made and a cheque signed.

### 18. DATE OF NEXT MEETING:

Monday 19th January 2015 at 7.45.pm at the Village Hall.

## **HOGHTON PARISH COUNCIL – 17TH NOVEMBER 2014**

There being no further business the Chairman of the Meeting (Councillor T. Greenwood) declared the meeting closed at 8.45 p.m.

**SIGNED  
CHAIRMAN**

**19TH JANUARY 2015**