

**MINUTES OF 1143RD MEETING
OF HOGHTON PARISH COUNCIL
HELD ON 20TH MAY 2019
AT HOLY TRINITY CHURCH HALL.**

PRESENT: - COUNCILLOR T. GREENWOOD (CHAIRMAN) COUNCILLOR N. PETER (VICE CHAIRMAN) COUNCILLORS J.BALDWIN, Ms Y. HARGREAVES, MRS S. LONG, B. MATTOCK, AND Ms M. URRY AND MR. T. HARKNESS (CLERK).

575. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

576. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 15th April 2019 having been previously circulated were approved as a correct record and signed by the Chairman.

577. PUBLIC PARTICIPATION SESSION:

AS THERE WERE NO MEMBERS OF THE PUBLIC PRESENT THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.

578. POLICE REPORT:

(A). LIAISON:

The police were not present.

With regard to the provision of a dog bin on the canal side at Riley Green Special Sergeant Bullock had informed the Parish Council that it was hoped to have a meeting with the Canal Trust to which the Parish Council would be invited.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk submitted the latest consumer alerts from the County Council's Trading Standards Officer.

579. LALC REPORT:

The Clerk submitted the current newsletter together with a consultation document regarding a review of the County Council's Welfare Service. Members commented on the consultation. It was suggested that this should be considered by the Equality Forum.

580. HIGHWAYS AND FOOTPATHS:

(A). TREES - BUS SHELTER BLACKBURN OLD ROAD:

The County Council was looking into the concerns raised regarding the trees near the bus shelter opposite the Boars Head.

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(B). QUAKER BROOK LANE:

Patch work had been carried out prior to further resurfacing work in the summer.

(C). GRASS VERGES:

It was reported that when the grass verges on Hoghton Lane were cut and sprayed the borders of several front gardens were affected.

(D). TRAFFIC SPEEDS - CHAPEL LANE:

A local resident reported a problem regarding speeding traffic in Chapel Lane.

Members were reminded of the action taken in the past to try to resolve the issue.

(E). HOGHTON LANE - SPEED CAMERAS:

It was understood that speed cameras had been located recently on Hoghton Lane.

581. CHORLEY COUNCIL REPORT:

A report was presented on the appointment of the new Mayor of Chorley, and the planning applications at The Straits and the Marina.

582. PLANNING REPORT:

(A). DECISION.

Three applications had been granted at Blackburn Old Road, Quaker Brook Lane and Viaduct Road since the last meeting of the Parish Council.

(B). APPLICATION:

An application had been received for a development at Quaker Brook Lane. Details had been circulated to all Members and comments were made.

The Clerk would notify Chorley Council that it is concerned about the increase in applications for retrospective planning approval.

With regard to an application in an adjoining local authority it was reported that a tree which was allegedly covered by a TPO had been cut down. Concern was also expressed regarding the growth of the entrance to the development.

(C). STATEMENT OF COMMUNITY INVOLVEMENT - CHORLEY COUNCIL:

Chorley Council was required to produce a statement of community involvement relating to planning issues. The Parish Council had been consulted on the draft statement in January 2019 and made no comments.

Chorley Council had now adopted the statement.

583. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following account for payment.

Whitehead and Aldrich	Payroll Fees to March 2018	£48.00.
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The Account was agreed and a cheque signed.

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584. INSURANCE PREMIUM - RENEWAL.

The Clerk submitted details of the Parish Council's insurance quotation from Came and Company for the year from 1st June 2019,

He reminded the Parish Council that in 2018 it had entered into a three year agreement with the Insurers. Three quotations had been provided and the lowest quotation was from Inspire Ltd amounting to £696.99 including the Administration fee of £50.00. .

The Parish Council was requested to consider the offer and decide whether the cover was adequate.

A sum of £700.00 had been included in the Parish Council's Estimates for this premium in 2019/20.

The Parish Council considered that the Council's Insurance was adequate, the quotation from Inspire Ltd was accepted in the sum of £696.99 and that the premium for 2019/20 be paid.

585. AUDIT OF PARISH COUNCIL ACCOUNTS:

The Clerk reported that the arrangements for the Audit for 2018/19.

He reminded the Parish Council that new arrangements came into force last year for Smaller Authorities and it had been agreed that the Parish Council should apply for a certificate of exemption from external audit.

It was still necessary for an internal audit to take place and the Independent Internal Auditor had examined the Parish Council's Accounts and procedures, confirmed that they were in order, had agreed the Audit Report and submitted it to the Parish Council for approval.

The Clerk also reported under the procedure it was necessary for the Parish Council to approve an Annual Statement of Governance and that the Accounts had been undertaken in accordance with prescribed regulations.

A copy of the Annual Return, Statement of Governance and the Internal Auditor's Report was circulated to each Member of the Parish Council.

Under the regulations copies of the Annual Return would be posted on the Parish Council's website for 30 working days from 17th June 2019.

The Parish Council accepted the report of the Internal Auditor, considered the statement of governance in connection with the accounts and acknowledged its responsibility for the preparation of the accounts and confirmed to the best of its knowledge and belief that the Council's accounts for the year ended 31st March 2019 were true and correct.

The Chairman (Councillor T. Greenwood) was authorised to sign the Annual Return where appropriate.

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585. APPLICATIONS FOR GRANT - NEWSLETTERS:

The Clerk reminded the Parish Council of its` policy of making grants to Holy Trinity Parish Church and Brindle St. Joseph`s RC Church towards the cost of printing the Parish Council newsletter.

The Parish Council agreed to make grants of £100.00 to Holy Trinity Parish Church and £25.00 to Brindle St. Joseph`s RC Church and cheques were signed.

587. WAR MEMORIAL:

A Member asked why the flag had not been flown on St. Georges Day and was informed of the reasons for this.

The Vice Chairman (Councillor N.Peter) agreed to prepare a scheme for the flying of flags at the War Memorial.

588. CRIPPLEGATE LANE :

The Chairman (Councillor T. Greenwood) felt that the public open space area required some maintenance work. It was suggested that the Wildlife Trust should be invited to participate in the upkeep of the area.

The Clerk would contact Chorley about the maintenance of the area and the Wildlife Trust about the future upkeep of the area.

589. CONSULTATIONS:

Consultation documents were submitted regarding National Dementia Week and Environmental Issues.

590. GENERAL DATA PROTECTION REGULATIONS:

The Parish Council were reminded that these regulations had been in operation since May 2018 and whether they wished to review their operation.

The Parish Council agreed to retain the existing procedures and to the making of a contribution of £30.00 to the Clerk in respect of the installation of security software.

591. NOTICE BOARDS:

The Clerk reported that a review of the notice boards would take place in June.

592. DATE OF NEXT MEETING:

Monday 17th June 2019 at 7.30. p.m. at Holy Trinity Parish Church Hall.

There being no further business the Chairman (Councillor T. Greenwood) declared the meeting closed at 8.50. p.m.

**SIGNED
CHAIRMAN**

17TH JUNE 2019.