

**MINUTES OF 1137TH MEETING
OF HOGHTON PARISH COUNCIL
HELD ON 19TH NOVEMBER 2018
AT HOLY TRINITY CHURCH HALL.**

**PRESENT: - COUNCILLOR T. GREENWOOD (CHAIRMAN) COUNCILLORS
J.BALDWIN, Ms Y.HARGREAVES MRS S. LONG, B. MATTOCK AND Ms M.
URRY AND MR. T. HARKNESS (CLERK).**

480. APOLOGY FOR ABSENCE:

An apology for absence was submitted from the Vice Chairman (Councillor N. Peter).

481. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

482. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 15th October 2018 having been previously circulated were approved as a correct record and signed by the Chairman.

483. PUBLIC PARTICIPATION SESSION:

**AS THERE WERE NO MEMBERS OF THE PUBLIC PRESENT THE PARISH
COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

484. POLICE REPORT:

(A). LIAISON:

The police were not present.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk submitted the latest consumer alerts from the County Council's Trading Standards Officer.

485. LALC REPORT:

The Clerk circulated a copy of the current newsletter.

486. HIGHWAYS AND FOOTPATHS:

(A). POTHoles:

The pothole at the Village Hall had been repaired but the road surface at Riley Green still needed attention.

(B). BUS SHELTER - BOARS HEAD:

The County Council was looking into the work required to the trees to improve the sight line near the bus shelter.

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(C). WINTER SERVICE BRIEFING:

The Clerk circulated a briefing note from the County Council regarding their winter service for highways.

(D). HOGHTON LANE- OBSTRUCTION:

It was reported that a parked car was obstructing the footway causing pedestrians to walk in the road near a dangerous bend.

The police would be asked to investigate this.

(E). RAILWAY CROSSING - STATION ROAD:

Network Rail had agreed to reduce the noise levels of the warning siren at the crossing.

487. CHORLEY COUNCIL REPORT:

No matters affecting the Parish Council were reported.

488. PLANNING REPORT:

(A). DECISION.

Planning permission had been granted for a development at Viaduct Road since the last meeting of the Parish Council.

(B). APPLICATIONS:

Applications had been received for developments in Station Road Hoghton Lane and Bolton Road.

Details were circulated to all Members and no observations were made. The Clerk would notify Chorley Council.

Reference was made to the construction of a new access road off Bolton Road.

The Clerk would seek more details from Chorley Council.

It was also reported that the Enforcement Officer was investigating a possible unauthorised development off Blackburn Old Road.

(C). PARISH COUNCIL DIGITAL SERVICE QUESTIONNAIRE:

The Clerk circulated a consultation document and questionnaire relating to the proposed migration of the weekly planning list to online only.

The Clerk requested members to indicate whether they wished to receive the list directly.

The Parish Council agreed to adhere to its existing practice.

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489. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following accounts for payment.

1. Whitehead and Aldrich	Payroll Administration Quarter ended 30th September 2018	£42.30.
2. Holmes Florist	Wreaths Remembrance Day	£70.00

The accounts were agreed and cheques signed.

It was noted that the account for the Florists contained an invoice for the wreath for Houghton Women's Institute amounting to £30.00 a cheque for which had been sent to the Clerk and he had paid this into the Parish Council's Bank Account.

490. BUDGET PROCESS:

The Clerk submitted a report on the process for the making of the annual budget.

491 HALF YEARLY FINANCIAL STATEMENT AND PARISH COUNCIL ESTIMATES 2019/20:

The Clerk submitted a half yearly financial statement and report (circulated) dealing with the Parish Council's Estimates for 2019/20 the report gave details of actual spending in 2017/18 together with an update of spending in the current financial year and set out the proposed estimated spending for 2019/20.

The report revised the allocations for the Parish Pound, grant allocations, maintenance costs and the cost of local elections. He also recommended that the grant element for the community charge should be absorbed by the Parish Council.

The Clerk indicated the amount of expenditure required if the Parish Council was to meet these targets and the anticipated balance at the end of the year.

The Chairman (Councillor T. Greenwood) reminded the Parish Council that last year they had agreed that the Clerk should receive an annual increase in his Salary of £300.00 per annum..

The Parish Council then decided what the precept should be for next year.

(1) The financial statement was accepted and referred to the Independent Financial Auditor and the Accounts Book signed by the Chairman (Councillor T. Greenwood) the Vice Chairman (Councillor N. Peter) and Clerk.

(2) Subject to the Clerk ascertaining amount of welfare payments required from Chorley Council, the Estimates as set out below were approved and that the Parish Council's 2019/20 precept on Chorley Council amount to £6,000.00.

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HALF YEAR FINANCIAL STATEMENT AND DRAFT ESTIMATES 2019/20

LAST YEAR 2017/18.	DESCRIPTION	CURRENT YEAR 2018/19		DRAFT ESTIMATES 2019/20
		ACTUAL £	PROJECTED to 31 MARCH 2019 £	
		CURRENT £	PROJECTED to 31 MARCH 2019 £	£
RECEIPTS				
3730.00.	B/FWD	4512.00.	4512.00.	3252.00
5833.00.	PRECEPT	5833.00.	5833.00.	5833.00
167.00.	GRANTS/OTHER	267.00.	267.00.	267.00
97.00.	VAT	326.00.	326.00.	150.00
9827.00	TOTAL RECEIPTS	10938.00.	10938.00.	9502.00.
PAYMENTS				
2624.08.	PAYROLL	2300.00.	3200.00.	3400.00.
630.00.	PINFOLD	NIL	700.00.	800.00.
200.00.	GRANTS AND DONATIONS INCLUDING SECTION 137 PAYMENTS	225.00.	225.00.	300.00
584.08	INSURANCE	711.00.	711.00.	750.00.
30.00.	REPAIRS AND MAINTENANCE	NIL	300.00	400.00
317.28.	FEES	170.00.	170.00..	200.00
120.00.	HIRE OF ROOMS	160.00.	220.00.	240.00.
113.08	STATIONERY AND EQUIPMENT	73.00.	400.00	500.00
35.00	WREATH	NIL	35.00	40.00
400.00	ELECTIONS	NIL	NIL	800.00

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NIL	NOTICE BOARDS	NIL	400.00.	250.00.
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492. WREATH LAYING CEREMONY SUNDAY 11TH NOVEMBER 2018:

The Parish Council reviewed the arrangements for Remembrance Day. The general arrangements, police presence and provision of the wreath.

The Clerk would send letters of thanks to the Police and Mr Savage.

The Vice Chairman (Councillor N. Peter) had also fixed the wreaths following the ceremony. The Parish Council thanked him for this and the Clerk for the arrangements on the day.

Further discussions would be held with Holy Trinity Parish, Chorley Council and the police regarding future arrangements for the Remembrance Day Parade in particular the closing of the A675 (Blackburn Old Road).

493. WAR MEMORIAL:

The Parish Council was informed of the present position regarding the ponding issue.

494. CRIPPLEGATE LANE :

A resident had asked if anything could be done to stop HGVs using Cripplegate Lane.

The Clerk had contacted County Councillor Snowden about this who agreed to ask County Council if they would consider putting signs up. He replied that County had no record of any signs and because it was an unadopted highway they would not take any action but had no objection to residents putting signs up.

The Chairman (Councillor T. Greenwood) referred to the provision of signs in the past and it was considered that signs indicating access for residents only could be appropriate.

The Chairman (Councillor T. Greenwood) would discuss this matter further with the local resident concerned. .

495. CONSULTATIONS:

The Clerk notified the Parish Council on the decisions taken by the County Council following the consultations regarding Children and Young Peoples Services and the proposed increase charges for the disabled travelling before 9.30 a.m under The Nowcard system. Consultations were also submitted on the NHS Winter Campaign and the withdrawal of the Bus Service 113 and its affect on the Gregson Lane area.

496. ELECTORAL REVIEW - CHORLEY:

The Clerk submitted details of the next stage in the review of electoral districts in Chorley.

497. DATE OF NEXT MEETING:

Monday 21st January 2019 at 7.30. p.m. at Holy Trinity Parish Church Hall .

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There being no further business the Chairman (Councillor T. Greenwood) declared the meeting closed at 8.30. p.m.

**SIGNED
CHAIRMAN**

21ST JANUARY 2019.